

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Meal Counting and Claiming	Meal Counting and Claiming (Off-Site Assessment Tool) (300H)	OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980	305	06/18/2022	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:09 PM CAP Accepted				
	Corrective Action Plan: Submitted by Judy Colon 06/03/2022 11:09 AM Offer vs serve policy: For breakfast students must take 3 out of 4 items offered and for lunch take 3 out of 5 items offered including a fruit or vegetable. If student refuses and wants lesser items the policy is that the meal will not be claimed for reimbursement. Policy for students forgetting ID number: A back up list of student ID numbers will be displayed in the kitchen. Policy for nonpayment: family will be given written notification, second notification 10 days later. No student will be denied a meal. Nonpayment students will receive a meal during the notification process. Second meal policy: Students will not be offered a second meal				
	Flagged by Casey Miller 05/18/2022 09:05 AM To ensure that the SFA is following proper meal counting and claiming methods that meet program regulations, policies and procedures must be made for the following situations, if applicable: Offer vs. Serve, Incomplete/Non-Reimbursable Meals, Second Meals, Visiting Students, Adult and Non-Student Meals, Student Worker Meals, A la Carte, Field Trips, Forgotten Pins/IDs, Charged and Pre-billed/Pre-paid Meals, Students without Funds to Pay for Meals, Local Charge Policy and Unpaid Meal Charges. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.				
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980	807	06/18/2022	CAP Accepted

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	<p>Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:07 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Judy Colon 05/23/2022 10:57 AM</p> <p>On May 19th 2022 I printed out and posted in two locations the "Important School Nutrition Program Dates" and added the deadline date to complete Civil RIghts form to the school's google calendar.</p> <p>On May 19th I confirmed that Ocean Academy's website had a link for parents to download the USDA Program Discrimination Form with instuctions. Incuded for parents to view is the filing date, USDA Policy and legal information. The address, phone number and email adress of the USDA Civil Rights office in DC is also listed</p>				
	<p>Flagged by Casey Miller 05/18/2022 09:05 AM</p> <p>The SFA must annually collect racial/ethnic data and report the information for each school on the Civil Rights Compliance Form (#86) by October 15th. Acceptable methods of collecting the information include voluntary ID, observation or personal knowledge. The Civil Rights Compliance Form can be accessed at: www.nj.gov/agriculture/applic/forms/#5.</p> <p>Error: The SFA did not complete the form correctly or by the due date. The form was completed on 4/28/22 and did not include the total student enrollment in both sections.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.</p>				
Local School Wellness	Local School Wellness (Off-Site Assessment Tool) (1000H)	OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980	1005	06/18/2022	CAP Accepted

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	<p>Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:10 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Judy Colon 06/07/2022 01:35 PM</p> <p>as of 6/6/22 our wellness policy was assessed (see attached assessment tool worksheet) and the wellness policy was updated to reflect the changes/needs of our program(see attached policy)</p> <p>in addition a revised copy of the wellness policy was submitted to the person who updates our website so that it may be posted.</p>				
<p>Flagged by Casey Miller 05/18/2022 09:05 AM</p> <p>A copy of the most recent assessment of the implementation of the local school wellness policy was not provided. The wellness policy must be assessed by the wellness committee. A triennial assessment is required by USDA, annual assessments are strongly encouraged in New Jersey. Provide the date the assessment was completed. In addition, upload a copy of the assessment to the documents tab. The Wellness Policy Assessment Tool (Form 457) can be found on the NJDA Forms website: https://www.nj.gov/agriculture/applic/forms/.</p> <p>Explain in detail, how both findings will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.</p>					
Professional Standards	Professional Standards (On-Site Assessment Tool)	OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980	1213	06/18/2022	CAP Accepted

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:11 PM CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Judy Colon 05/23/2022 11:08 AM</p> <p>On May 20th 2022 I registered for the following training via The Institute of Child Nutrition:</p> <ul style="list-style-type: none"> 1) Reimbursable School Meals ~ 7/26/22 @ 1pm (4hrs) 2) Food Production and Operations Management ~ 8/1/22 @ 2pm (2hrs) <p>Moving forward the SFA will utilize SNEARS webinars to complete the training hours needed.</p>				
<p>Meal Counting and Claiming - Review Period</p>	<p>Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)</p>	<p>Ocean Academy-12521</p>	<p>324</p>	<p>06/18/2022</p>	<p>CAP Accepted</p>

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:09 PM CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Judy Colon 05/23/2022 01:33 PM As of 5/23/22 the system used record meal counts was updated to provide an alert when a 2nd meal at point of service is recorded. At the end of each day I will review daily count to ensure that one meal per person was claimed.</p>				
	<p>Flagged by Casey Miller 05/18/2022 09:05 AM</p> <p>The meal counting and claiming system, whether manual or electronic, must include an internal control system, such as edit checks, which validates the total meal counts prior to submission of the claim for reimbursement. The system must not count ineligible meals, such as second meals, adult meals, and/or incomplete meals. When conducting edit checks, if questionable patterns in the free, reduced price, or paid counts appear at lunch, an explanation must be provided.</p> <p>Error: On 2/9/22, an additional (2nd meal) lunch meal was counted and claimed for reimbursement.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.</p>				
<p>Meal Counting and Claiming - Review Period</p>	<p>Meal Counting and Claiming - Review Period (On-Site Assessment Tool - Site) (322H)</p>	<p>Ocean Academy-12521</p>	<p>325</p>	<p>06/18/2022</p>	<p>CAP Accepted</p>

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:10 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Judy Colon 06/03/2022 11:10 AM</p> <p>As of June 1, 2022 I will ensure that production records are kept with portion sizes. I will ensure that complete meals are being served. Students will take at least 3 out of 4 components offered for breakfast and at least 3 out of 5 components offered for lunch including 1/2 cup of fruit or vegetable. This will be supported by production records kept at point of service.</p>				
	<p>Flagged by Casey Miller 05/18/2022 09:05 AM</p> <p>The state agency has determined that there is an inaccurate method of recording and documentating that reimburseable breakfast and lunch meals were offered and served for the review period. SFAs are required to document that reimbursable meals are offered and served using, for example, production records. The inaccurate method is a systemic problem. The system of recording meals must be corrected. Fiscal action will be taken. An over claim may be assessed.</p> <p>Error:</p> <p>SFA did not have sufficient documentation for breakfast or lunch to substantiate that complete, reimburseable meals (3 food items/componenets, including 1/2c fruit and/or vegetable) was served and claimed for reimbursement. Production records were incomplete and missing information such as number of portions planned, left over, and used for all menu/food items offered and total milk usage. Therefore, inability to determine that meals were accurately recorded and claimed.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.</p>				
<p>Meal Components and Quantities - Review Period</p>	<p>Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)</p>	<p>Ocean Academy-12521</p>	<p>409</p>	<p>06/18/2022</p>	<p>CAP Accepted</p>

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:11 PM CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Judy Colon 06/15/2022 01:51 PM</p> <p>As of 6/7/22 our standing milk order with Beylea has been changed to 1% white milk.</p> <p>Production records have been corrected to reflect the quantities of milk served with temps for breakfast and lunch</p> <p>*see uploaded production records</p> <p>Future production records will reflect the distribution of 1% white milk and temperatures for both milk types.</p> <p>Corrected Production Reports uploaded with response #410</p>				
	<p>Flagged by Casey Miller 05/18/2022 09:05 AM</p> <p>At breakfast and lunch, all required food items/meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch and all 3 components of the reimbursable breakfast, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern.</p> <p>Error: Breakfast and lunch production records were incomplete. SA did not fill-in total milk usage box. Unable to verify that milk was offered as a daily componenet in the required quantity. Also, incorrect milk type offered. Picture of milk labels provided- 2% white milk, which is not an allowed milk type.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.</p>				
<p>Meal Components and Quantities - Review Period</p>	<p>Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)</p>	<p>Ocean Academy-12521</p>	<p>410</p>	<p>06/18/2022</p>	<p>CAP Accepted</p>
	<p>Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:11 PM CAP Accepted</p>				

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

	<p>Corrective Action Plan: Submitted by Judy Colon 06/15/2022 01:50 PM</p> <p>As of 6/13/22 production records were competed using the meal patterns to ensure minimum quantities were offered.</p> <p>Corrections in production records included but were not limited to include</p> <ul style="list-style-type: none">1) portions planned, left over and served2)product names3)meal pattern components4)specifying fruits5) no blanks <p>*to ensure that future production records are competed accurately in the future I have completed the online "Production Records" course on the ICN website</p> <p>Corrected production reports have been uploaded</p>
Corrective Action History	

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

	<p>Flagged by Casey Miller 05/18/2022 09:05 AM</p> <p>At breakfast and lunch, production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations.</p> <p>Error:</p> <ol style="list-style-type: none"> 1. SFA did not have sufficient supporting documentation to determine that all menu/food items for breakfast and lunch offered met required meal pattern quantities. Unable to determine crediting for many food items due to lack of complete recipes with portion sizes and yields. 2. Many recording errors or missing information in PR as follows: # portions planned, left over, # portions used columns blank; Total Milk Usage section blank; Temperature section blank; Recipe #/product name/code for some food items blank; Creditable meal component contribution blank or incorrect on some food items; and type of fruit not specified. <p>Explain in detail, how both findings will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the DATE of implementation.</p>				
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	Ocean Academy-12521	901	06/18/2022	CAP Accepted

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:08 PM CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Judy Colon 05/23/2022 01:31 PM As of May 23, 2022 I printed out and will use the "Accountability Review" form. I will utilize the form to perform an on-site accountability review of breakfast and lunch prior to February 1st. I have added the task of Accountability review to our school Goggle Calendar for January 2023</p>				
	<p>Flagged by Casey Miller 05/18/2022 09:05 AM All SFAs must conduct an on-site accountability review of breakfast and lunch prior to February 1st each school year. The Seamless Summer Option (SSO) Site Monitoring Form #410 must be used during the operation of the SSO program. The on-site accountability forms can be found on the NJDA Forms website: https://www.nj.gov/agriculture/applic/forms/. Accountability reviews must be conducted by an SFA employee. Error: SFA did not perform a breakfast or lunch on-site accountability review for the 21-22 school year. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
<p>Food Safety, Storage and Buy American</p>	<p>Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)</p>	<p>Ocean Academy-12521</p>	<p>1405</p>	<p>06/18/2022</p>	<p>CAP Accepted</p>

OCEAN MENTAL HEALTH SERVICES/OCEAN ACADEMY-0300980 - Corrective Action Report (Detail)

Section	Form Subsection	SFA/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Casey Miller 06/20/2022 02:09 PM CAP Accepted				
	Corrective Action Plan: Submitted by Judy Colon 06/03/2022 11:03 AM As of June 3, 2022 Ocean Academy acquired a health inspection certificate. See certificate attached. We are set up to have two inspections a year. Tentively October 2022 and another in February 2023				
	Flagged by Casey Miller 05/18/2022 09:05 AM Schools participating in the school lunch program must obtain a food safety inspection at least twice per school year, conducted by a State or local governmental agency responsible for food safety inspections. If two inspections are not done, the SFA must make a written request for two inspections per school year, to the responsible agency, and maintain dated documentation of this request. Error: SFA only had one food safety inspection for the current and past two school years. SFA did not have documentation indicating that two food safety inspections were requested in the current or past school years. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate date of implementation in corrective action response.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged